

**SEWER CAPACITY CHARGES PURSUANT TO AGENCY ORDINANCES  
EFFECTIVE JULY 1, 2016**

**RESIDENTIAL**

The sewer capacity charge is a fee assessed for all new or increased connections to cover a portion of the capital costs related to wastewater transmission, treatment, and disposal. This charge helps to cover costs related to providing and maintaining excess capacity currently available within the Regional System. The fee will be calculated based on the sewer capacity charge schedule in effect at the time of payment. The charge is assessed to the property owner and is due and payable at the time of application for the sewer capacity charge.

Applicants must obtain a sewer capacity charge permit before receiving a building permit. The application form must be signed off by the responsible agent from your jurisdiction. Fees can be paid either in person (5 Harris Court, Building D, Monterey) or by mail with check or money order (P.O. Box 2109, Monterey, CA 93942-2109). Our office hours are Monday through Friday 7:30am - 5:30pm.

Any sewer capacity charge permit obtained will expire 12 months after the date of issuance or upon expiration of the building permit for that project, whichever occurs first. If a sewer capacity charge permit expires, the permit charge, less a \$50.00 handling charge, will be refunded to the party who paid the charge.

Credit for demolition will be given using the charge in effect at the time of payment. Only buildings demolished after July 1, 1977, will receive the credit. Users receiving credit for existing facilities are required to furnish the Agency with a copy of the demolition permit or other confirmation from the city.

All user fees and charges must be paid current on all parcels owned by the owner/applicant in order to obtain a sewer capacity charge permit.

The date the project receives a final completion notice (unless occupancy occurs prior to that date) will be the date used for the first billing of the Agency's regular bimonthly user capacity charge.

Residential applications must have jurisdiction approval prior to the issuance of a sewer capacity charge permit from the Agency. Below is a list of appropriate departments which grant jurisdiction approval.

City of Salinas  
Permit Center  
65 W. Alisal St.  
Salinas, CA 93901  
758-7251  
Hours: 8:00 a.m.- 5:30 p.m. M-TH

City of Monterey  
Building Department  
735 Pacific St Suite A  
Monterey, CA 93940  
646-3890  
Hours: 7:30 a.m. - 12 Noon-  
1:00 p.m. 5:30 p.m. M-THU  
FRI: 8:00 am-12:00 1:00 pm- 5:00 pm

County of Monterey  
(Boronda, Moss Landing, Castroville)  
Public Works Department  
168 W. Alisal St. 2<sup>nd</sup> FL  
Salinas, CA 93901  
755-4801  
Hours: 8:00 a.m.-5:00 p.m.

City of Pacific Grove  
Community Development  
300 Forest Ave 2<sup>nd</sup> FL  
Pacific Grove, CA 93950  
648-3183  
Hours: 8:00 a.m. – 2:00 p.m.

Marina Coast Water District  
11 Reservation Rd.  
Marina, CA 93933  
384-6131  
Hours: 8:00 a.m. - 12:00 Noon  
1:00 p.m. - 5:00 p.m.

City of Seaside  
Building Department  
440 Harcourt Avenue  
Seaside, CA 93955  
899-6736  
Hours: 7:30 a.m. - 5:30 p.m. M-TH

City of Sand City  
1 Sylvan Park  
Sand City, CA 93955  
394-3054  
Hours: 8:00 a.m. - 5:00 p.m. M-TH

City of Del Rey Oaks  
650 Canyon Del Rey  
Del Rey Oaks, CA 93940  
394-8511  
Hours: M-F 8:00 a.m. - 12:30 p.m.  
1:30 p.m. - 5:00 p.m.

Castroville Community Services District  
11499 Geil St., Castroville, CA 95012  
Phone 755-5027 Hours: M-F 8 a.m. – 4 p.m.