



**MINUTES**  
**of the Regular Meeting**  
**Monterey Regional Water Pollution Control Agency**  
**Board of Directors**  
**June 28, 2004**

**1. CALL TO ORDER**

The Regular Meeting of the Board of Directors of the Monterey Regional Water Pollution Control Agency was Called to Order by Chair Pendergrass at 7:00 p.m. on Monday, June 28, 2004, in the Conference Rooms of the Regional Treatment Plant in Marina, California.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**BOARD MEMBERS PRESENT:**

David Pendergrass, Chair	Sand City
Gloria De La Rosa, Vice- Chair	Salinas
Ramiro Cortez	Boronda County Sanitation District
Charles Scholl	Marina Coast Water District
Theresa Canepa	Monterey
Peggy Shirrel	Moss Landing County Sanitation District
W.B. "Butch" Lindley	Monterey County
Morrie Fisher	Pacific Grove
Dewey J. Baird	U.S. Army - Ex-Officio

**BOARD MEMBERS ABSENT:**

Carlo Cortopassi	Castroville Service Area 14
Jack D. Barlich	Del Rey Oaks
Darryl Choates	Seaside

**STAFF PRESENT:**

Keith Israel	General Manager
Ken Buchert	Assistant Legal Counsel
Jim Heitzman	Assistant General Manager
Tom Buell	Director of Finance
Robert Jaques	Director of Engineering Planning and Technology
Dan Mizerski	Director of Wastewater Facilities
John Tiernan	Director of Administrative Services
Betty Nebb	Administrative Support Specialist II

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Kay Bardin	Finance Manager
Kelly Cadiente	Accounting Supervisor
Ed Oyama	Lead Engineer
Don Bloom	Wastewater Treatment Plant Operator
Dan Burns	Operations Manager
Andrea Bishop	Customer Service Representative

**OTHERS PRESENT:** Bjorn Lundergard – City of Seaside  
Carl Niizawa – City of Salinas

**AUDIENCE:** Linda Bloom

**4. PUBLIC COMMENTS**

[At 7:01 p.m., with no comments received, Chair Pendergrass opened and closed Public Comments.]

**5. CONSENT AGENDA**

On page 9, Chair Pendergrass noted a correction under Public Comments where “Chair Shirrel” should read “Chair Pendergrass.”

**ACTION TAKEN:** On a motion by Mrs. Shirrel, with a simultaneous second, as amended, the Board unanimously approved the Consent Agenda, Items A through L, as follows:

- A. Approve Minutes - Regular Meeting – Regular Meeting, May 24, 2004 and Budget Workshop, June 14, 2004**
- B. Receive Financial Statements – April 2004**
- C. Receive Comparison Percentage of Budget Expended Through May 2004 vs. 2003**
- D. Receive Check Register – May 2004**
- E. Receive Plant Flows and Effluent Quality for Connected Agencies, Plus Flow Charts for Fort Ord and Marina – May 2004**
- F. Receive Actual vs. Budgeted Fiscal Year 2003/04 Expenditures for the Capital Improvement Program and Capitalized Equipment Fund**
- G. Receive Actual vs. Anticipated Fiscal Year 2003/04 Revenues from Capacity Charges**
- H. Adopt Resolution No. 2004-07, Establishing the MRWPCA Investment Policy and Guidelines for Fiscal Year 2004/05**
- I. Adopt Resolution No. 2004-08, Authorizing Joining Other Public Agencies as a Participant of the California Asset Management Trust (CAMP)**

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- J. Adopt Resolution No. 2004-09, Establishing Salary Classifications and Ranges for the General Employees Group (GEA) and Mid-Management Employees Group (MMEG) for Fiscal Year 2004/05**
- K. Adopt Resolution No. 2004-10, Establishing Salary Classifications and Ranges for the Management Employees Group (MEG) for Fiscal Year 2004/05**
- L. Adopt Resolution No. 2004-11, Certifying Compliance with Taxes, Assessments, and Fees or Charges Levied as an Incident of Property Ownership**

**6. PUBLIC HEARING**

**A. Lien Hearing for Delinquent Sewer Service Billing**

**1. Adopt MRWPCA Resolution No. 2004-12, Declaring Liens Against Real Property for Delinquent Sewer User Charges**

Mr. Buell reported that this is the annual public hearing for delinquent Sewer User Charges. Customers have been notified, if they fail to pay at this time, the delinquent amounts owed to MRWPCA are transferred to the tax roll with the County of Monterey. Upon change of property ownership, MRWPCA will receive all back money owed.

[At 7:05 p.m., without any comments received, Chair Pendergrass opened and closed the Public Hearing.]

**ACTION TAKEN:** On a motion by Mrs. Canepa, seconded by Mrs. Shirrel, the Board unanimously approved adoption of MRWPCA Resolution No. 2004-12, Declaring Liens Against Real Property for Delinquent Sewer User Charges, which will be filed with the Monterey County Records' Office.

**B. Proposed Fiscal Year 2004/05 Budget**

**1. Staff Report on Proposed Budget**

Mr. Buell reported that the budget is substantially as it was presented to the Board at the Budget Workshop on June 14, 2004. There were only two changes: 1) a temporary position was shown as a permanent that has been moved to temp status, and 2) based on concerns and comments by the Board at the Budget Workshop, a rate study will be performed, and the estimated year-to-date was reduced to offset that study.

**2. Public Comments**

[At 7:08 p.m., without any comments received, Chair Pendergrass opened and closed Public Comments.]

**3. Approve 2004/05 Budget**

Chair Pendergrass thanked staff for the excellent budget preparation,

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acknowledged that this is Kay Bardin's last budget process, and thanked Kelly Cadiente for her efforts.

**ACTION TAKEN:** On a motion by Mrs. Canepa, and a second, the Board unanimously approved the Minutes/Report of Tuesday, May 27, 2004.

**7. COMMITTEE REPORTS AND RELATED ACTION ITEMS**

**A. SOURCE CONTROL COMMITTEE**

**1. Receive and Approve Committee Minutes/Report – Thursday, May 27, 2004**

Mr. Fisher reported the minutes reflect the action taken on the connection fee for Pacific Grove.

**ACTION TAKEN:** On a motion, with a simultaneous second, the Board unanimously approved the Minutes/Report of Tuesday, May 27, 2004.

**B. SERVICE AREA STUDY REVIEW COMMITTEE – AD HOC**

**1. Receive and Approve Committee Minutes/Report – Thursday, June 10, 2004**

Mr. Lindley reported that although there is no recommendation before the Board at this time, the committee has had some good discussions and will have proposals for the Board in the near future.

**ACTION TAKEN:** On a motion by Mrs. Shirrel, with a second, the Board unanimously approved the Minutes/Report of the meeting of Thursday, June 10, 2004.

**8. INFORMATIONAL ITEMS**

**A. Fort Ord Issues Status Summary**

No questions or comments.

**B. Reclamation Project Status Summary**

No questions or comments.

**C. Strategic Planning Goals (2002-2005) and One-Year Objectives (April 2004 through 2005) Update**

No questions or comments.

**9. OTHER ACTION ITEMS BEFORE THE BOARD**

**A. Presentation of Certificate of Appreciation Upon Retirement to Don Bloom for 25 Years of Service to MRWPCA**

Chair Pendergrass presented Don Bloom with a framed Certificate of Appreciation for 25 years of dedicated service to MRWPCA.

Because Don and his wife are moving to Pennsylvania, Mr. Israel presented Don with a snow shovel inscribed with the initials "MRWPCA" on the handle.

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**B. Presentation of Certification of Appreciation Upon Retirement to Kay Bardin for 10 Years and 10 Months of Service to MRWPCA**

Chair Pendergrass presented Kay Bardin with a framed Certificate of Appreciation for 10 Years and 10 Months of dedicated financial service to MRWPCA.

Because Kay worked diligently with the MRWPCA consultant to establish a Coaching Program, Mr. Israel presented her with a sweatshirt imprinted on the front with "Co-Active Coaching" and "Forward the Action" on the back.

**10. STAFF REPORTS**

**A. General Manager/Assistant General Manager/Legal Counsel**

Mr. Israel reported that the all-time record high for recycled water production for the year will be broken at almost 13,800 acre feet – a total of 21 billion gallons have recycled since 1998. The long-term anticipated goal is to reach 100% recycled water.

**B. Department Head(s)**

No comments or reports.

**11. BOARD MEMBER COMMENTS**

Mr. Fisher wished everyone a happy Fourth of July.

Mr. Lindley thanked staff for the great dinner, and said that the Fourth of July we celebrate our great country and our independence, and we should keep in mind all our troops around the world.

Recalling the comments from the last Board meeting on methane gas on the old Fort Ord property, Mr. Baird, did some checking and reports that the Army is not trucking methane gas anywhere. Also, he expressed extreme thanks and appreciation for all the cards and flowers during his recovery from surgery.

To an inquiry by Mrs. Canepa, Mr. Israel reported that the newly-configured Board room is right on schedule and will be ready in time for the July 26 meeting.

[At 7:22 p.m., Chair Pendergrass adjourned to a break.]

[At 7:34 p.m., Chair Pendergrass convened to Closed Session.]

**12. CLOSED SESSION**

**A. PERSONNEL MATTER**

**1. Annual Public Employee Performance Evaluation: General Manager**

[At 7:41 p.m., Chair Pendergrass adjourned Closed Session and reconvened Open Session.]

Chair Pendergrass announced that the Board completed the General Manager's annual review and congratulated him on a successful year. On a motion made by Mrs. Canepa, and seconded by Mrs. Shirrel, the Board directed that the General Manager's salary be adjusted by the same cost-of-living (4%) as afforded to all other employees.

**13. ADJOURNMENT**

With no further business, Chair Pendergrass adjourned the meeting at 7:42 p.m. to the Regularly-Scheduled Board Meeting in the newly-configured Board Room at 5 Harris Court, Bldg. D, on Monday, July 26, 2004, at 7:00 p.m.

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Keith E. Israel  
General Manager/Secretary to the Board

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David Pendergrass  
Chair of the Board of Directors

Date Passed: July 26, 2004